

Emergency Ballot Instructions (Machine Breakdown Instructions)

If a voting machine malfunctions, you must call the BOARD OF ELECTIONS for permission from the Commissioners to use EMERGENCY BALLOTS until the voting machine is fixed.

- 1) Have the Voter sign the poll book, as usual, but write E.B. (Emergency Ballot) in the Public Counter Box.
- 2) Provide the voter with a paper ballot. Instructions are on the ballot.
- 3) Instruct the voter to privately vote the ballot, and seal it in the the Green and White Emergency Ballot envelope.
- 4) Voter fills out all information on both sides of the Green and White Emergency Ballot envelope.
- 5) Voter returns the ballot sealed in the envelope to the Inspector.
- 6) The inspector makes sure it is signed and filled out properly.
- 7) The inspector should sign “signature of witness.”
- 8) Place voted ballot in Affidavit Return Envelope.
- 9) Add voter’s name to the front of the Return Envelope.

*All Emergency Ballots are returned **UNOPENDED** to the Board of Elections where they will be counted electronically.*

SAMPLE: GREEN AND WHITE EMERGENCY BALLOT ENVELOPE

USE FOR VOTING MACHINE BREAKDOWN

*For an emergency ballot the voter uses the same PUNCH CARD BALLOT as for an affidavit ballot, however, you use a different envelope.

Side #1 (front)

[illegible]

Side #2 (back)

OFFICIAL BALLOT - EMERGENCY BALLOT

Name of Voter Patricia Smith

NAME OF COUNTY El Paso

Residence El Paso, Texas

City or Town El Paso

County of El Paso

City or Town of El Paso

State of Texas

Wheatland Division

THE INTEGRITY OF YOUR BALLOT IS PROTECTED.
Mark your ballot according to the instructions on it. Then place
the sealed Ballot in this envelope and seal it.

BEFORE YOUR VOTE COUNTS, YOU MUST SIGN
THE STATEMENT ON THE REVERSE SIDE OF THIS
ENVELOPE.

Chris Long, Clerk

Emergency Ballot Envelope ^H

AFFIDAVIT / EMERGENCY BAIL RETURN

NY 21 St. Dept.
CLERK WORKSHEET 3

To be used for returning ALL completed and VOTED
Affidavits and Emergency Bailfees.

List Below the Names of Affidavit Or
Emergency Voters and ALL Court Orders.

1. <u>Mano, Joseph</u>	11
2. <u>Joseph, Carlos</u>	11
3. <u>Joseph, Joseph</u>	11
4. <u>Mano, Joseph</u>	11
5. <u>Joseph, Brown</u>	11
6. <u>Mano, Joseph</u>	11
7. <u>Mano, Joseph</u>	11
8. <u>Mano, Joseph</u>	11
9. <u>Mano, Joseph</u>	11
10. <u>Mano, Joseph</u>	11

Place Court Orders
in This Envelope Also.

INSPECTORS MUST SIGN

Michael J. Lee
Edward J. Lee
William J. Lee
William J. Lee